

**PNWPWDC Board Meeting  
Minutes July 10, 2017**

Called to order at 6:35pm via conference call.

**MEMBERS PRESENT:** Cynthia Kongorski, Darlene Brushwein, Barbara Temple-Thurston, Molly Speckhardt, Suzanne LaChasse. Absent: Jonathan Bowman, Katrina Jackson, Hallie Howe.

**GUESTS:** Val Tangen

The following items were approved in the Consent Agenda.

**SECRETARY'S REPORT** (Barbara Temple-Thurston): No report.

Reminder that, pending a quorum at the Club meeting on Saturday July 22nd, the vote will held on three applicants to Regular membership:

- Reba Gonzales and Toni Castro; Sponsors: Jonathan Bowman and Molly Speckhardt
- Rachel Cullen; Sponsors: Cynthia Kongorski and Kimberley Hart

**Membership**

Membership stands at 148.

**NEW BUSINESS**

**PWDCA Regional Club Sanctioning** (Cynthia Kongorski)

Paperwork completed and sent to the PWDCA for our regional club sanctioning.

**Email Phishing** (Cynthia Kongorski)

AKC sent reminder about common sense steps to take if wire transfers are requested through email as some AKC dog clubs were recently victimized by an email phishing scam.

**TREASURER'S REPORT** (Darlene Brushwein):

- Both Directors and General Liability insurance is up to date and has been paid.
- Moneys collected from Water Trials and Specialty will transfer when these events have closed.
- Treasurer proposed moving the bulk of the PNWPWDC assets from our checking account with the Bank of America to a savings account at said bank in order to protect our assets. The club will keep a sum in checking that ensures no service charge for checking.

MOTION by Cynthia Kongorski: The board approves the setup of a savings account with the Bank of America. Approved unanimously.

Financials:

The following financials were provided in the agenda:

P&L – Year to Date and Herding Workshop. No questions.

**REPORT OF COMMITTEES**

**Agility Committee** (chair, Lisa Kinney): No report

**Water Committee** (chair, Amanda Ford): No report.

**Regional Specialty Committee** (chair, Molly Speckhardt)  
Report received and placed on file — see attachments.

**Tracking Committee** (chair, Katrina Jackson):  
Report received and placed on file — see attachments.

**UNFINISHED BUSINESS:**

Grooming seminar update from Molly Speckhardt: International groomer has not responded yet. Molly will contact another individual as a possibility for this year.

Meeting adjourned at 7:03 pm. Next meeting on Monday, September 25, 2017 at 6:30 p.m.

Respectfully,  
Barbara Temple-Thurston  
PNWPWDC Secretary

Pacific NW Portuguese Water Dog Club  
Profit & Loss Prev Year Comparison  
January 1 through July 3, 2017

	Jan 1 - Jul 3, 17	Jan 1 - Jul 3, 16	% Change
<b>Income</b>			
Annual Membership Dues	2,770.00	2,652.00	4.45%
Donations for Hospitality	10.00	10.00	0.0%
Income Ship's Locker	99.72	0.00	100.0%
Misc Donations	0.00	200.00	-100.0%
Revenue from Events	30,296.00	25,762.00	17.6%
Trophy Donation	0.00	45.00	-100.0%
<b>Total Income</b>	<b>33,175.72</b>	<b>28,669.00</b>	<b>15.72%</b>
<b>Gross Profit</b>	<b>33,175.72</b>	<b>28,669.00</b>	<b>15.72%</b>
<b>Expense</b>			
Advertising and Promotion	150.00	75.00	100.0%
AKC/PWDCA Fees for Events	4,844.50	4,852.00	-0.16%
Awards	269.56	1,052.80	-74.4%
Equipment Storage	845.00	920.23	-8.18%
Expense for Events	13,125.10	11,194.38	17.25%
Expenses Ship's Locker	178.35	285.97	-37.63%
Gifts and Donations Given	1,496.09	198.02	655.53%
Hospitality Expense	546.86	429.26	27.4%
Insurance Expense	1,169.00	1,569.00	-25.49%
<b>Judging/Presenter Expense</b>			
Airfare	1,606.40	1,349.30	19.05%
Hotel Expenses	778.26	110.12	606.74%
Meals and Entertainment	282.61	423.38	-33.25%
Mileage	251.80	257.40	-2.18%
<b>Total Judging/Presenter Expense</b>	<b>2,919.07</b>	<b>2,140.20</b>	<b>36.39%</b>
Judging/Presenter Fees	2,401.00	2,268.95	5.82%
License Fees	0.00	10.00	-100.0%
Office Supplies	25.97	35.97	-27.8%
PayPal Fees	289.27	10.38	2,686.8%
Postage & Delivery Charges	37.13	67.11	-44.67%
Printing	176.45	68.10	159.1%
Refund	507.00	528.00	-3.98%
Supplies for Events	0.00	69.13	-100.0%
Web Site Expense	151.65	106.52	42.37%
Worker's Coupons	590.00	815.00	-27.61%
<b>Total Expense</b>	<b>29,452.44</b>	<b>25,643.22</b>	<b>14.86%</b>
<b>Net Income</b>	<b>3,723.28</b>	<b>3,025.78</b>	<b>23.05%</b>

**Pacific NW Portuguese Water Dog Club**  
**Profit & Loss by Class**  
January 1 through July 3, 2017

	<u>Herding Workshop 2017</u>	<u>TOTAL</u>
<b>Income</b>		
Revenue from Events	350.00	350.00
<b>Total Income</b>	<u>350.00</u>	<u>350.00</u>
<b>Gross Profit</b>	350.00	350.00
<b>Expense</b>		
Expense for Events	350.00	350.00
<b>Total Expense</b>	<u>350.00</u>	<u>350.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>



## Event Committee Report to PNWPWDC Board

**Date:** 7/4/17

**Event Committee Name:** Regional Specialty

**Committee Members:** Molly Speckhardt

**Date, Time, and Location of Committee Meeting:** 5/17-6/17, email

**Attendance at Committee Meeting(s) since Last Report:**

- Cynthia Kongorski, Molly Speckhardt
- Susan Salvin and Molly Speckhardt

**Narrative:**

- Continue to get AKC approval for show... they supposedly did not have our Membership List or Parent Club Approval for the show... Cynthia followed up at least three times with AKC to get approval. Finally as of 7/3/17, we are approved.
- Trophy Donation List up and running on the Website with donations thru PayPal.

**Issues:** Issues this week are the premium list came out with errors. I am in the process of contacting Sheila at BaRay to get them corrected in time for it to be accurate in the Catalog.

**Event Committee Meeting Focus –**

**Accomplishments –**

- Trophy Donations are live online for payments thru PayPal!!
- Facebook Announcement and membership email about the Show on our Facebook page- Trophy and Raffle donations and Catalog Ads

**Goals Not Yet Met –**Next year maybe we can do Catalog Ads thru PayPal??

- Still have not received a bill from the service our judge used to purchase airline ticket. (Waiting)

**Help Needed -**

**Deadline(s)** Catalog Ads and Trophy List to Superintendent by July 19, 2017.

**Near-Term Plans:** Solicit/Collect Catalog Ads and Collect trophy donation list and submit to Superintendent.

**Informal Recommendation(s):**

Respectfully Submitted,  
Molly Speckhardt, Chair

## Tracking Committee



### Event Committee Report to PNWPWDC Board

**Date:** 6.22.2017

**Event Committee Name:** TRACKING COMMITTEE

**Committee Members:** PAM COFFEEN, JUDY JAMES, KATRINA JACKSON, SARAH KAHN, VAL TANGEN

**Date, Time, and Location of Committee Meetings:** meeting by email May and June 2017

**Attendance at Committee Meeting(s) since Last Report:** Judy, Katrina, Sarah, and Val, commented via email

**Narrative:**

**Issues:**

Event Committee Meeting Focus -

Accomplishments – date, location, and judges secured for the 2018 tracking event to have 5 TD tracks and 2 TDX tracks to leave room and time for alternate tracks. Housing for judges secured. Sarah is the chair for the 2018 event. Judy and Sarah have agreed to work on the expense budget together plan to have something ready in two weeks. Judy has agreed to put together a calendar announcement for the PNWPWDC website. We will have info on the events calendar closer to the date. Our judges are Jan Wesen and Judy Stromquist

**Goals Not Yet Met** – fund raising not yet decided; working on a swag bag with a tracking dog logo

**Help Needed** – ideas welcome for fund raising

**Deadline(s):** Nov 6. Expense budget to be sent to the board.

**Near-Term Plans:**

**Informal Recommendation(s):**

Respectfully Submitted,  
Katrina Jackson, Chair