

# **PNWPWDC Board Meeting Minutes**

## **Thursday, March 8, 2018**

Called to order at 6:33 pm via conference call.

**MEMBERS PRESENT:** Cynthia Kongorski, Barbara Temple-Thurston, Mary Masten, Hallie Howe, Molly Speckhardt, and Kimberley Hart.

**Absent:** Darlene Brushwein, Linda Reimen

### **SECRETARY'S REPORT** (Barbara Temple-Thurston):

- First quarter general club meeting was held on February 17, 2018 at Bertelsen Winery. A total of 9 Regular members were in attendance. Thirteen members were needed to reach a quorum.
- Received from the AKC the close-out form for the Tracking event, as well as a letter of introduction from AKC Government Relations Legislative Analyst/Community Outreach coordinator.
- Received from the AKC the approval of the Regional Specialty that includes not only Conformation/Obedience, but also Rally.

### **Associate Member Application**

- Randi Astrom, Woodinville, WA
- Mary Winder, Nanaimo, BC

### **Associate Household Member Application**

- Jim Papin and Sid Scarboro, Seattle, WA

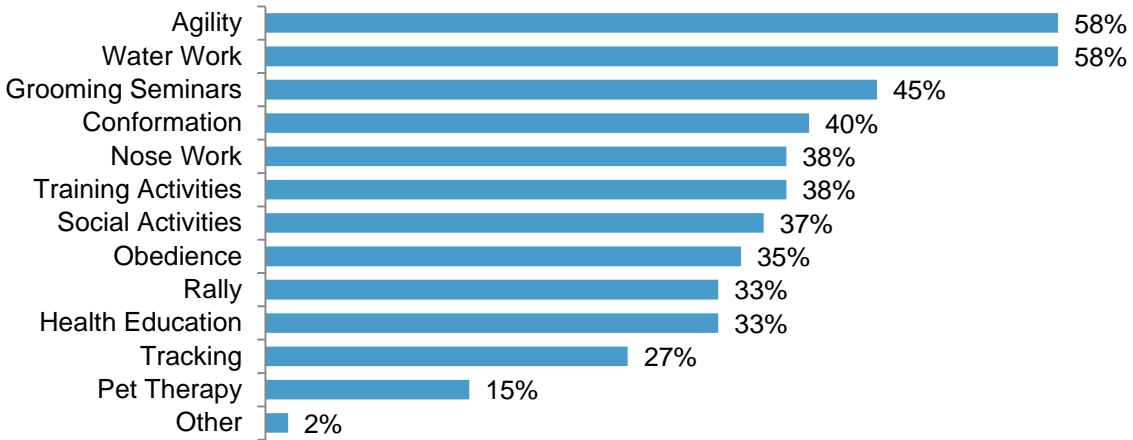
### **MEMBERSHIP:**

Membership stands at 162, with 67 Regular (voting) members, 94 Associate members, and 1 Junior.

Membership renewal for the 2018 year started on 1/5/2018, ended March 1, 2018 with a grace period until May 1, 2018. At the time of the meeting 19 member households hadn't renewed.

Darlene mailed follow-up letters via USPS to the households that haven't renewed as a reminder and final follow-up.

Of the 60 households that have renewed their membership online, 56 provided Activities of Interest information (up from 48 households in 2017).



**TREASURER'S REPORT** (Cynthia Kongorski in Darlene's absence):

- Bank statements have been reconciled through March 2018.

**Financials**

- The current Profit & Loss statement compared to 2017. Attached.
- Tracking Event previously provided to the Board on 2/15/2018. Attached.

**REPORT OF COMMITTEES**

Regional Specialty Committee (chair, Molly Speckhardt):

Report received and placed on file. We are 'golden' for May! Premium will be out in the first week of April. Need volunteers.

Agility Committee (chair, Lisa Kinney):

Report received and placed on file. Match done, videographer and vendors signed up.

Water Committee (chair, Amanda Ford):

Report received and placed on file.

Tracking Committee (chair, Katrina Jackson):

No report.

**UNFINISHED BUSINESS:**

Molly sent email to the club mailing list about the schedule for Meet the Breed at the Seattle Kennel Club show scheduled for March 11, 2018.

**NEW BUSINESS:**

Board continued the discussion initiated at the Q1 general club meeting on February 18, as well as the January 2018 Board meeting on a strategic plan for this and future Boards that will help to grow and enrich the club.

From the Q1 general club meeting (not a quorum), an agenda item to discuss was complimentary one-year membership for new puppy owners. Breeders could connect new owners to education and social support of our club via a one-year complimentary membership.

MOTION by Cynthia Kongorski: The Pacific Northwest PWD Club will offer a complimentary one year membership to first-time PWD puppy owners within our club's geographical boundaries as listed on the club's website. Approved by those present.

Other discussions included exploring additional content to be included on the website related to training, grooming, water, etc., that would be beneficial to new PWD owners.

Meeting was adjourned at 7:53 pm.

Respectfully,  
Barbara Temple-Thurston  
PNWPWDC Secretary

## Pacific NW Portuguese Water Dog Club Profit & Loss

January 1 through March 3, 2018

	<u>Jan 1 - Mar 3, 18</u>	<u>Jan 1 - Mar 3, 17</u>	<u>% Change</u>
<b>Income</b>			
Annual Membership Dues	2,600.00	2,560.00	1.56%
Donations for Hospitality	0.00	10.00	-100.0%
Income Ship's Locker	0.00	32.72	-100.0%
Interest Income	0.65	0.00	100.0%
Misc Donations	10.00	0.00	100.0%
Revenue from Events	717.57	2,070.00	-65.34%
T-Shirt Sales	88.00	0.00	100.0%
<b>Total Income</b>	<u>3,416.22</u>	<u>4,672.72</u>	<u>-26.89%</u>
<b>Gross Profit</b>	3,416.22	4,672.72	-26.89%
<b>Expense</b>			
Advertising /Promotion Expense	75.00	150.00	-50.0%
AKC/PWDCA Fees for Events	150.00	256.50	-41.52%
Equipment Storage	408.00	365.00	11.78%
Expense for Events	6.00	3,580.00	-99.83%
Gifts and Donations Given	10.00	0.00	100.0%
Hospitality Expense	100.72	51.26	96.49%
Judging/Presenter Expense			
Airfare	334.60	587.60	-43.06%
Hotel Expenses	100.00	0.00	100.0%
Meals and Entertainment	123.04	23.87	415.46%
<b>Total Judging/Presenter Expense</b>	<u>557.64</u>	<u>611.47</u>	<u>-8.8%</u>
Judging/Presenter Fees	130.00	200.00	-35.0%
License Fees	10.00	0.00	100.0%
Office Supplies	39.47	25.97	51.98%
PayPal Fees	71.31	192.75	-63.0%
Postage & Delivery Charges	0.00	16.10	-100.0%
Printing	0.00	29.81	-100.0%
Refund	-69.00	0.00	-100.0%
Web Site Expense	49.00	18.00	172.22%
<b>Total Expense</b>	<u>1,538.14</u>	<u>5,496.86</u>	<u>-72.02%</u>
<b>Net Income</b>	<u><u>1,878.08</u></u>	<u><u>-824.14</u></u>	<u><u>327.88%</u></u>

# Pacific NW Portuguese Water Dog Club Profit & Loss by Class

All Transactions  
January Tracking 2018

	(Tracking Trials)	TOTAL
<b>Income</b>		
Misc Donations	10.00	10.00
Revenue from Events	717.57	717.57
T-Shirt Sales	88.00	88.00
<b>Total Income</b>	<b>815.57</b>	<b>815.57</b>
<b>Gross Profit</b>	<b>815.57</b>	<b>815.57</b>
<b>Expense</b>		
AKC/PWDCA Fees for Events	50.00	50.00
Expense for Events	81.00	81.00
Gifts and Donations Given	10.00	10.00
Hospitality Expense	70.53	70.53
Judging/Presenter Expense		
Airfare	334.60	334.60
Hotel Expenses	100.00	100.00
Meals and Entertainment	123.04	123.04
<b>Total Judging/Presenter Expense</b>	<b>557.64</b>	<b>557.64</b>
Judging/Presenter Fees	130.00	130.00
<b>Total Expense</b>	<b>899.17</b>	<b>899.17</b>
<b>Net Income</b>	<b>-83.60</b>	<b>-83.60</b>

## Reports of Committees

### AKC Events Committee



## Event Committee Report to PNWPWDC Board

**Date:** 3/5/2018

**Event Committee Name:** AKC Events Committee

**Committee Members:** Molly Speckhardt, Chair; Susan Salvin, Trophy; Kimberley Hart, Communications

**Date, Time, and Location of Committee Meetings:** Phone/email

**Attendance at Committee Meeting(s) since Last Report:** Molly Speckhardt, Susan Salvin, and Cynthia Kongorski

**Narrative:** Expediting the Regional thru AKC, getting everything approved by AKC.

**Issues:** Getting ahold of someone at AKC.

Event Committee Meeting Focus -

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Accomplishments –

- Getting AKC to approve our show and all our judges
- Cynthia actually was able to get AKC on the phone and get this in motion.
- Kimberley Hart stepped forward to continue online/email notifications.
- Premium list is completed. Judges are hired, and contracts mailed out. One contract already received back!!

Goals Not Yet Met

- Volunteers for the rest of the jobs needed, ie Catalog ads, ring stewards, raffle, etc

Help Needed -

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**Deadline(s):**

**Near-Term Plans:** Continue to find volunteers, start advertising the event

**Informal Recommendation(s):**

Molly Speckhardt, Chair



## Event Committee Report to PNWPWDC Board

**Date:** 3/5/2018

**Event Committee Name:** Agility Committee

**Committee Members:** Lisa Kinney (chair), Hallie Howe, Gary Masten, Rachel Cullen, and Kathy Marshall

**Date, Time, and Location of Committee Meetings:** Emails

**Attendance at Committee Meeting(s) since Last Report:** N/A

**Narrative:**

2018 March agility trials at the Evergreen State Fairgrounds in Monroe, WA. Planning is also underway to secure agility trial judges for 2019.

**Issues:**

**Event Committee Meeting Focus -**

**Accomplishments -**

- Planning is completed for the club's agility trial.
- Preliminary numbers of runs are:
  - Fri = 361
  - Sat = 536
  - Sun = 460

**Goals Not Yet Met -**

**Help Needed -**

**Deadline(s):**

**Near-Term Plans:**

**Informal Recommendation(s):**

Lisa Kinney, Chair

Tracking Committee



**Event Committee Report to PNWPWDC Board**

No Report





## Event Committee Report to PNWPWDC Board

**Date:** 2/27/2018

**Committee Members:** Amanda Ford, Sarah Kahn, Suzanne Malick, Kimberley Hart, Pam Coffeen, Kathleen Jose

**Date, Time, and Location of Committee Meetings:** No in person meeting since last report

**Attendance at Committee Meeting(s) since Last Report:**

**Narrative:** 2018 water events

- **July 20-22, 2018 Deep Lake workshop/trial:** Trial Chair Sarah Kahn, Trial Secretary Amanda Ford, Equipment Chair Gary Masten, co-chief stewards are Julie Hicks and Sandy Overton. Linda Reiman will assist secretary job to learn for future assignment. Judge Cynthia McCullough. Water workshop will be held July 20-21, trial held July 22. Workshop format is in process. Trial application is in process, site permit process has been started. Judge contract in process. Hotel info is being gathered. Senior challenge addition to Sunday is in process. Cathi will do trial trophies again this year. Plan to have PL available mid-April at the latest.
- **September 8-9, 2018 Flowing Lake trial:** Trial Committee: Chair TBD, Secretary Pam Coffeen. Judge is Greg Ilchuk. Shelter has been reserved.
- 2018 PNWPWDC water trial ad for The Courier has been placed, proof received and payment made.

**To do:**

1. **Club practice sessions for 2018-** Would like to hold a club practice session in 2018 if possible. Need a volunteer to work on polling club interest and investigating a date/location.
2. **Trial committees for 2018-** Need to complete trial committees for September 2018.
3. Flowing Lake shelter has been reserved, but need to start special event permitting process.
4. September Trial application need to be submitted to PWDCA as soon as chair is determined, September application due May 8, 2018.

Respectfully Submitted,  
Amanda For, Chair