

Pacific Northwest PWD Club

Expense Report

EXPENSE REPORT DATE: _____

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

Submit Expense Report to Club Treasurer

treasurer@pnwpwdc.org

Darlene Brushwein, 7920 SW Gearhart DR, Beaverton, OR 97007

IMPORTANT: All expenses must be accompanied by a receipt with the total amount indicated. If only some items on a receipt are reimbursable expenses, those items must be circled and totaled on the receipt.

Receipt Date	Event Name	Expense Category*	Description of Expense	Amount

*Expense Categories: printing, postage, hospitality, fees, site rental, judge expenses, instructor expenses, equipment, awards, supplies, etc. If you are not sure of the correct category, please describe the expense.

TOTAL \$0.00

Comments: