

## PNWPWDC Board Meeting Minutes

Monday, January 28, 2019

Called to order at 7:10 via Skype.

Members Present: Judy James, Jonathan Bowman, Linda Reimen, Darlene Brushwein, Katrina Jackson, Robin Husted, Annie Herberholz, Mary Masten

Guest: Val Tangen

### **President's Report – Judy James**

Dates for Board meetings were set for Jan 28, March 4, May 6, July 1, Sept 3, and Nov. 4.

Dates and locations for general membership meeting were set:

March 9 - SKC show @ Pyramid Ale following breed judging

May 19 - regional specialty

July 20 - Deep Lake water trial

Dec 8 - Holiday party @ Crystal Creek Farm

Upcoming events that needed action:

Water Trial – Mandy Ford has taken care of the Courier ads for the water trial this year.

WEB master liaison – Mandy will be the liaison with Graham who is running the web site. All things to be submitted for web site will go to Mandy first to be submitted to Graham. Some updates to the site have been made, but more is to be done.

Hospitality bins – it was suggested that they be a separate budget line item as it is used at all events. No action now, but open for further discussions.

Meet The Breed @ Seattle Kennel Club Show – Robin Husted will represent our club, Jonathan Bowman will be a back-up.

### **Secretary's Report – Linda Reimen**

Minutes from last general meeting will need to be approved at next general membership meeting.

### **Treasurer's Report – Darlene Brushwein**

Invoices were emailed on 1/9/2019. We currently have 164 members

As of 1/23/2019 71 members have renewed. We have received \$1,615.00.

Woodworth & Hinrichs changing from Regular Household to Regular membership w/ Gail Woodworth only. 1/24/19

New Membership Free:

1. Lynda Ziegenhagel
2. Gina De Grassi and Jim Reed

## Tax Forms

Washington State Annual Report completed on 12/18/2018

Change of Registered Agent from Sandra Overton to Judith James was completed and mailed on 1/22/2019

Form 990-N to the IRS has been filed on 1/22/2019

## Banking:

New signature cards @ Bank of America removing Cynthia Kongorski from the club checking and savings adding signers Darlene Brushwein and Judy James was completed on 1/25/2019

Bank statements are balanced through the month of December 2018

Audit was conducted on 1/26/2019 with Dixie Matson and Suzanne Malick.

100 checks ordered for checking account cost was \$37.81

Boat license was renewed on 1/10/2019 cost was \$48.75

Flowing Lake Water Trial has already purchased airfare and needs reimbursement. Jonathan made a motion to approve reimbursement of \$536.60 for airfare, Robin Huestad seconded. Passed unanimously.

## Committees:

Tracking Committee– Judy James, Chair. No passes at trial held in January.

Agility Committee – Rachel Cullan, Chair. No formal report, but is in need of support

Regional Specialty Committee– Katrina Jackson and Cynthia Thorson, Co-Chairs. Report received and placed on file.

Water Committee – Amanda Ford, Chair, Report received and placed on file. It was stressed that club members need to be willing to step up to fill roles of Trial Chair and Trial Secretary.

## New Business:

- Val Tangen sent out a request to use the Spirit Dog logo on jewelry to be sold in the Ship's Locker. Board approved via email.
- Proposed Tracking Seminar would be held in April at Marymoor Park. This would be opened first to PWDs, then to additional breeds if interested.

Projected Expense: \$225.00

Anticipated Income: \$500.00

Expected Profit: \$275.00

Motion made by Linda Reimen to approve Proposed Budget for Tracking Workshop, seconded by Jonathan, passed unanimously.

- Grooming/Handling Seminar. A proposal was made to hold a Grooming/Handling Seminar on March 30<sup>th</sup>. Jonathan made a motion to approve the seminar as proposed, seconded by Darlene. Passed unanimously.
- Legislative Issues – Ongoing discussion regarding having a committee within the PNWPWDC to deal with legislative issues pertinent to the dog fancy. No budget would be necessary. If members are interested they can let Jonathan know via email.
- Financial Fidelity – Jonathan proposed having Board Officers have the ability to do spot checks of finances in order to maintain peace of mind with board and treasurer. No decisions made at this time.

Meeting adjourned at 8:20.

Respectfully submitted,

Linda Reimen